



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान
संस्थान, चण्डीगढ़

(सम विश्वविद्यालय, विशिष्ट श्रेणी, शिक्षा मंत्रालय, भारत सरकार)

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

(Deemed to be University under Distinct Category)

Date: 06/08/2026

Annexure – I

**REGULATIONS GOVERNING PAYMENT OF FEES, LATE FEE, CONTINUATION OF
ENROLMENT**

1. Objective

To ensure timely fee payment, maintain academic discipline, and providing a transparent mechanism for levng of late fee, condonation, striking off of names, and re-registration.

2. Applicability

Applicable to all students of B.Tech., M.Tech. (Regular), M.Tech. (Modular) and Ph.D. programmes or any other programme

3. Definitions

'Due Date' means the last date notified by the University for Fee Payment. 'Late Fee' means the penalty levied after the due date. 'Competent Authority' means the authority empowered by the University to approve condonation. 'Striking Off' means removal of a student's name from the rolls on account of non-payment of fee. 'University' means NITTTR, Chandigarh, Deemed to be University under Distinct Category.

4. Fee Payment

Every student shall deposit all prescribed dues on or before the notified due date. Ignorance of the notification shall not be accepted as a ground for fee & late fee waiver.

5. Late Fee

A late fee of Rs. 1,000 per week shall be charged from the first day after the due date.

6. Integrated Payment

After the due date, the outstanding University fee together with the applicable late fee shall have to be deposited in one go. Partial payment neither be valid nor acceptable.

7. Maximum Permissible Period to deposit fee along with late fee

B.Tech., M.Tech. (Regular) and Ph.D.: maximum 8 weeks from the due date.

M.Tech. (Modular): maximum 2 weeks from the due date.

8. Striking Off

On expiry of the maximum permissible period, the student's name shall stand struck off automatically. The student shall cease to enjoy academic privileges including classes, examinations, registration and use of University facilities including Hostel & guest House.

9. Re-registration

A student whose name has been struck off from the Institute rolls shall be required to seek re-registration in accordance with the following relevant University regulations. Re-registration shall be subject to the approval of the Competent Authority, fulfilment of the prescribed conditions, and payment of the applicable fees and dues.

The re-registration norms shall be as follows:

1. B.Tech. and M.Tech. Students: Students shall be required to repeat the semester as and when offered, from which their names were struck off before being permitted to continue with their programme of study.
2. Ph.D. Students: The maximum period prescribed for submission of the Ph.D. thesis shall be extended by a duration equivalent to the period for which the student remained debarred from the Institute.

10. Medical Condonation

Where delay is solely due to a genuine medical emergency supported by documentary evidence, the Competent Authority may condone the late fee partially or fully. Such condonation shall be case-to-case basis and not claimed as a matter of right.

11. Powers

The Dean (Academics & Students) may issue procedural guidelines, clarifications and make minor amendments not inconsistent with the policy approved by the Competent Authority.

12. Interpretation

In case of doubt, interpretation of these regulations shall rest with the Competent Authority and the decision of competent authority shall be final.

Sd/-
Dean (Academics & Students)